

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
EAST JEFFERSON BOARD ROOM
3616 S. I-10 Service Rd., W., Second Floor
Metairie, Louisiana 70001

MINUTES

Monday, March 11, 2019

Authority Board Members in Attendance:

James Arey	Bruce Galbraith	Alex Redfearn
Monica Baltodano-Dubey	Shawnta Gardener	Sal Scalia
Rashain Carriere-Williams	Rose Gilbert	

Authority Board Members Absent:

Patricia Ehrle

Staff in Attendance:

Lisa English Rhoden, Executive Director
Rosanna DiChiro, BHCS Director
Cheryl Wagner, Public Information Director
Tammy Valenti, CAA

Guest in Attendance:

None.

Mrs. Gilbert called the meeting to order at 6:01 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

Mrs. Gilbert asked for staff members in attendance to introduce themselves.

Mrs. Gilbert asked for a motion to accept the agenda as presented.

Mr. Arey made a motion to adopt the agenda as presented. Seconded by Ms. Carriere-Williams. Passed unanimously.

2. Public Comment.

None.

3. Ownership Linkage.

Mrs. Gilbert stated several Board members attended the Bunch of Fun Health & Wellness Fest held on February 16. She reported the community participation was very good and the JPHSA staff did a wonderful job. Members in attendance were Mrs. Gilbert, Mr. Galbraith, and Mr. Scalia.

Mrs. Gilbert shared that she will be meeting with Families Helping Families as a linkage

opportunity on March 26, 2019. She also reminded the Board Mr. Tony Ligi, Executive Director, of the Jefferson Business Council will be in attendance at their April 1 Board meeting.

4. Board Education.

A. Executive Director Update – Ms. Rhoden reported as follows:

- Bunche Village Community Outreach Event – Ms. Rhoden asked Ms. Wagner to report to the Board on the Bunch of Fun Health & Wellness Fest. Ms. Wagner stated the event was for outreach and health screening of individuals in the Jefferson Parish community. She gave a breakdown of number of participants and anticipated amount of individuals reached through outreach efforts. A discussion followed. Mr. Galbraith stated on behalf of the Board he wanted to thank staff members for a super job. Mr. Scalia stated the event was excellent.

- C'est Bon Survey Results – Ms. Rhoden asked Dr. DiChiro to report on the C'est Bon Survey. Dr. DiChiro stated JPHSA participates in the survey to satisfy the requirements of a SAMHA grant in which JPHSA receives funding. She reported this is a face-to-face survey to individuals served in our community. Dr. DiChiro stated forty individuals served participated in the survey. She gave a sampling of the questions and reviewed the results for the Board. Dr. DiChiro answered questions of the Board. A discussion followed.

- LDH Contract Update – Ms. Rhoden reported JPHSA still does not have a signed contract. She stated she and Ms. Riehl would be meeting with Mr. Mark Thomas, Deputy Secretary for LDH on Wednesday, March 13 to hopefully resolve all matters and finalize the contract. Ms. Rhoden reported there are still two other Local Governing Entities that have not signed contracts. A discussion followed.

Ms. Rhoden announced the following linkage opportunities:

Jefferson Parish Community Resource Fair, Saturday, March 23, 2019, 10 a.m. – 2:00 p.m., Clearview Mall, 4436 Veterans Blvd., Metairie, LA 70006.

Children's Special Health Services, Greater New Orleans Area Resource Information Workshop, Thursday, March 28, 2019, 8:30 a.m. – 3 p.m., UMC Conference Center, 2000 Canal St., New Orleans, LA 70112.

15th Annual Greater New Orleans Area Autism Awareness Festival, Saturday, April 6, 2019, 10 a.m. – 1p.m., First Baptist Church, 5290 Canal St., New Orleans, LA 70124

B. JeffCare Board Update – Mr. Scalia stated Mrs. Gilbert and Ms. Lyman-Redfearn provided the JeffCare Board with a Policy Governance Model presentation. He stated the Board supported the presentation and Mrs. Gilbert and Ms. Lyman-Redfearn did an excellent job. He also reported Ms. Lyman-Redfearn turned in her application to apply to the JeffCare Board. A discussion followed.

C. Policy Governance Training – Mrs. Gilbert stated she and Ms. Carriere-Williams provided the Board orientation to Ms. Redfearn and Ms. Gardener. A discussion followed.

D. Annual Retreat Planning – Mrs. Gilbert asked Board members when they would like to hold the annual retreat and what the focus should be for the day. A discussion followed. The Board agreed on Saturday, August 3, 2019. Mrs. Gilbert suggested the Board think about topics for the retreat and bring them to the next Board meeting.

5. Required Approvals Agenda.

A. February Minutes – Mr. Galbraith made a motion to adopt the minutes as amended with a grammatical error. Seconded by Mr. Scalia. Passed unanimously.

B. Yearly Agenda – Mrs. Gilbert asked Ms. Valenti to explain the amendment to the yearly agenda for the Board. A discussion followed. Ms. Baltodano-Dubey made a motion to amend the yearly agenda by removing the Compensation of Benefits monitoring report in April due to the Board deleting the policy in February. Seconded by Ms. Redfearn. Passed unanimously.

6. Monitoring Board Performance.

A. Board Self-evaluation – Mrs. Gilbert stated she would fill out the Board self-evaluation form for this meeting. Ms. Carriere-Williams reported the self-evaluation from last month's meeting indicated the Board complied with their role and responsibilities within their policies and the Policy Governance Model.

B. Policy Review – Comprehensive Governance Commitment – Mrs. Gilbert opened discussion on possible changes to the policy. A discussion followed. Mr. Arey made a motion to accept the changes as presented. Seconded by Ms. Redfearn. Passed unanimously.

Governing Style – Mrs. Gilbert opened discussion on possible changes to the policy. A discussion followed. Ms. Redfearn made a motion to accept the changes as presented. Seconded by Ms. Carriere-Williams. Passed unanimously.

Monitoring Executive Director Performance – Mrs. Gilbert asked Ms. Valenti to discuss the proposed changes to the Monitoring Executive Director Performance policy. She stated the policy revision is due to the removal of the Compensation of Benefits policy in February. Ms. Valenti answered questions of the Board. Ms. Baltodano-Dubey made a motion to accept the proposed changes as presented. Seconded by Mr. Scalia. Passed unanimously.

C. Recruitment - Mrs. Gilbert asked Ms. Valenti to report the open positions on the Board. Ms. Valenti stated the Board now has openings in the Addictive Disorders, Professional position, Developmental Disabilities, Professional position, and a Judiciary position. A discussion followed.

7. Monitoring CEO Performance.

A. Annual Review of Executive Director Contract – Executive Session – Ms. Gardener made a motion to go into executive session at 7:12 p.m. to discuss a personnel matter. Seconded by Ms. Carriere-Williams. Passed unanimously. The Board entered Regular Session at

7:25 p.m. Ms. Carriere-Williams made a motion to give authority to the Board Chairperson to meet with the Executive Director regarding her performance evaluation and compensation. Seconded by Ms. Gardener. Passed unanimously.

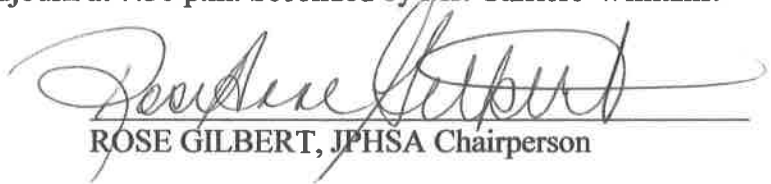
8. Announcements.

A. Board Generated Items – None.

B. Next Board meeting – **Monday, April 1, 2019 at JPHSA's East Jefferson Building, 3616 S. I-10 Service Rd., W., Second Floor Board Room, Metairie, LA 70001 at 6:00 p.m.**

9. Adjournment.

Mr. Scalia made a motion to adjourn at 7:30 p.m. Seconded by Ms. Carriere-Williams. Passed unanimously.



ROSE GILBERT, JPHSA Chairperson